



Oct. 2018 – Circuit Court Release Notes

October 1, 2018

v1.0



New Features/ Enhancements

Purpose

The purpose of this document is to notify the Circuit Courts using MEC of the updates that have been made to the MEC system. This document details the changes applied to Circuit Court functionality, with many of the changes referenced in this document applicable to Criminal MEC functionality. The changes to the MEC system are detailed below.

Reports

New Calendar Events Report – Criminal Cases only:

Court Users:

- The New Calendar Events Report output format for parties has been updated for criminal cases. The party format remains unchanged for civil cases.
- Updates have also been made to provide court users with additional options to allow more case details to display on the report. The following display options have been added:
 - Future Hearings
 - Displays any active hearings from current day forward
 - Case Flags
 - Party Text
 - Displays text input in “Party Text” box located on Edit Case Participants screen.
 - Bond Information
 - Bond Company & Bond Amount, if input in Bond Information Utility.
 - Pending Counts/Charges
 - Disposed Counts/Charges
 - Aliases (if any)
 - Defendant Number
 - Option to remove any single setting from report (updates number of settings)

See Appendix A, Figures 1.1 and 1.2.

Criminal Cases Report:

Court Users:

- The Criminal Cases Report has been updated to allow several new options for display:
 - Active Settings
 - Case Flags
 - Bond Company Information
 - Party Text
 - Pending/Disposed Counts
- Court users now also have the option to exclude sealed criminal cases from the report.

See Appendix A, Figures 2.1 and 2.2.



Docket Report – Criminal Cases only:

- Active Hearing(s) information will now display on the docket report for each criminal defendant. This information is also currently available to users on the Query->Deadlines/Hearings Report for each case.
 - Only “hearing” type settings are displayed; “deadline” type settings are not displayed.
- Party Text will now display on the docket report. This text may be added/edited using the Edit Case Participants function.
- Statute/Citation numbers will now display with Counts listed on the docket report.
- “Sentencing Statute” and “Sentencing Detail” headings will now display on the docket report under the “Count Action” section when a count is disposed.
 - Sentencing Statute – Displayed if specific Sentencing Statute is selected in MEC upon count disposition; or imported from 3rd party/legacy systems.
 - Sentencing Detail – Additional Sentencing details are displayed separately from the sentencing statute under this heading, if input upon count disposition.
- Criminal Cases with multiple defendants – Calendar schedule icons will now only display when a criminal defendant case is selected. Selection of the main case in multiple defendant cases will not give the user the option to edit schedules from the docket report.

See Appendix A, Figure 3.1.

Circuit - Civil Events

➤ Current Filing Events - Updates:

- 1. Notice of Appeal (To Mississippi Supreme Court)**
Civil event list: Appeal Documents
Court user filing.
 - Court users are now required to select the filing party.
- 2. Record on Appeal (Lower Court Appeal Record ONLY)**
Civil event list: Appeal Documents
Court user filing.
 - Added court filing guidelines screen with specific instructions for using event.
- 3. Transcript**
Civil event lists: Trial Documents, Other Events
Court user filing.
 - Prompt added to input “Type of Proceedings.”
 - If entered, input is included in the docket text.
- 4. Notice of Notice of Removal**
Civil event list: Notices
Court and Attorney filing.
 - Added functionality to link attorney to filing party if not previously linked.



Circuit - Criminal Events

➤ **New Filing Events:**

1. Order of Non-Adjudication

Criminal event list: Other Orders/Judgments

Court user filing.

- Specific filing event created allow courts to docket Non-Adjudication Orders.
- Functions similarly to the Sentencing Order event, allowing options for count disposition, party termination, and case closing.
- Users given additional option to set/clear case flags if closing case.

2. Misdemeanor Order

Criminal event list: Other Orders/Judgments

Court user filing.

- Specific filing event created allow courts to docket Misdemeanor Orders
- Functions similarly to the Sentencing Order event, allowing count disposition, party termination, and case closing.
- Users given additional option to set/clear case flags if closing case.

3. Order of Dismissal

Criminal event list: Other Orders/Judgments

Court user filing.

- Specific filing event created allow courts to docket Dismissal Orders.
- Functions similarly to the Sentencing Order event, allowing options for count disposition, party termination, and case closing.
- Users given additional option to set/clear case flags if closing case.

4. Order of Adjudication

Criminal event list: Other Orders/Judgments

Court user filing.

- Specific filing event created allow courts to docket Adjudication Orders.

5. Waiver of Arraignment and Order Setting Trial

Criminal event list: Other Orders/Judgments

Court user filing.

- Specific filing event created allow courts to docket Waiver of Arraignment and Order Setting Trial when the filings are combined in one document.
- Terminates arraignment deadline, removes Arraignment Pending case flag.
- Allows setting of pre-trial conference, docket call, trial / jury trial hearings.

6. MDOC Warrant Issued

Criminal event lists: Service of Process, Other Orders/Judgments

Court user filing.

- Specific filing event created to allow courts to docket MDOC Warrants Issued.
- Sets “MDOC Warrant Issued” case flag.

7. Legacy Case File

Criminal event list: Other Documents



Court user filing.

- Specific filing created to allow courts to docket criminal Legacy Case Files.

8. Legacy Docket

Criminal event list: Other Documents

Court user filing.

- Specific filing event created to allow courts to docket criminal Legacy Dockets.

9. Discovery Response

Criminal event list: Discovery Documents

Court and Attorney filing.

- Specific filing event created to allow docketing of Discovery Responses.

10. Discovery Receipt

Criminal event list: Discovery Documents

Court and Attorney filing.

- Specific filing event created to allow docketing of Discovery Receipts.

11. Demand/Request for Notice of Alibi

Criminal event list: Discovery Documents

Court and Attorney filing.

- Specific filing event created to allow docketing of Demand/Request for Notice of Alibi.

12. Response

Criminal event list: Responses and Replies

Court and Attorney filing.

- Specific filing event created to allow docketing of Responses not linked to motions; or linked to documents imported from legacy systems.

➤ **Current Criminal Filing Events - Updates:**

1. Order of Nolle Prosequi (Nolle Prose)

Criminal event list: Other Orders/Judgments

Court user filing.

- Event previously named: Nolle Prosequi Allowed (order)
- Event updated to function similarly to the Sentencing Order event, allowing options for count disposition, party termination, and case closing.
- Users given additional option to set/clear case flags if closing case.

2. Sentencing Order

Criminal event list: Other Orders/Judgments

Court user filing.

- Users given additional option to set/clear case flags if closing case.

3. Judgment Nisi

Criminal event list: Other Orders/Judgments

Court user filing.

- Requirement to link filing to bond utility entry is now optional.



4. Writ of Scire Facias

Criminal event list: Other Documents

Court user filing.

- Requirement to link filing to judgment nisi document is now optional.

5. Final Judgment Nisi

Criminal event list: Other Orders/Judgments

Court user filing.

- Requirement to link filing to judgment nisi document is now optional.

6. Order Setting Bond

Criminal event list: Other Orders/Judgments

Court user filing.

- Event previously named: Order Setting Bond for Witness
- Event updated to allow court users to file orders setting bond for any designated party (witness, defendant, etc.).

7. Appearance Bond

Criminal event list: Other Orders/Judgments

Court user filing.

- Event previously named: Appearance Bond of Witness
- Event updated to allow court users to file appearance bonds for any designated party (witness, defendant, etc.).

8. Order to Continue

Criminal event list: Other Orders/Judgments

Court user filing.

- Event updated with additional settings/hearings options.

9. Notice of Appeal (To Mississippi Supreme Court)

Criminal event list: Appeal Documents

Court user filing.

- Court users are now required to select the filing party.

10. Notice of Appeal (From Lower Court)

Criminal event list: Indictment, Information, Complaint

Court user filing.

- Case Flag “Justice Court Appeal,” “Municipal Court Appeal,” or “County Court Appeal” added to case based on user selection of court appeal from within filing event. This will enable more efficient identification of criminal cases appealed from lower courts.
 - Note: Civil cases appealed from lower courts are tracked by Nature of Suit.

11. Lower Court Appeal Record

Criminal event list: Appeal Documents

Court user filing.

- Added option to link documents/entries imported from legacy systems.

12. Subpoena Issued

Criminal event list: Service of Process

Court user filing.



- Added “sensitive filing” screen/prompt to give court the option to restrict the filing to user selected parties; or file as a normal non-restricted public filing.
 - Previously, event defaulted to restricted filing and required court to select party(s) that should have access and receive electronic notification.
- Prompts added to collect date issued, issued on behalf of, and party to be served. This information will display in the docket text.

13. Subpoena Returned Executed

Criminal event list: Service of Process

Court and Attorney filing.

- Prompt added to input party served. This information will display in the docket text.

14. Subpoena Returned Unexecuted

Criminal event list: Service of Process

Court and Attorney filing.

- Added “sensitive filing” screen/prompt to give the option to restrict the filing to user selected parties; or file as a normal non-restricted public filing.
 - Previously, event defaulted to restricted filing and required user to select party(s) that should have access and receive electronic notification.

15. Bench Warrant Issued

Criminal event lists: Service of Process, Other Orders/Judgments

Court user filing.

- Added “sensitive filing” screen/prompt to give court the option to restrict the filing to user selected parties; or file as a normal non-restricted public filing.
 - Previously, event defaulted to restricted filing and required court to select party(s) that should have access and receive electronic notification.

16. Search Warrant Issued

Criminal event list: Service of Process

Court user filing.

- Added “sensitive filing” screen/prompt to give court the option to restrict the filing to user selected parties; or file as a normal non-restricted public filing.
 - Previously, event defaulted to restricted filing and required court to select party(s) that should have access and receive electronic notification.

17. Seizure Warrant Issued

Criminal event list: Service of Process

Court user filing.

- Added “sensitive filing” screen/prompt to give court the option to restrict the filing to user selected parties; or file as a normal non-restricted public filing.
 - Previously, event defaulted to restricted filing and required court to select party(s) that should have access and receive electronic notification.

18. Waiver of Arraignment and Entry of Plea

Criminal event list: Waivers

Court user filing.

- Event previously named: Waiver of Arraignment
- Arraignment Pending case flag will now be cleared upon filing of event.



19. Transcript

Criminal event lists: Trial Documents, Other Events

Court user filing.

- Prompt added to input “Type of Proceedings.”
 - If entered, input is included in the docket text.

20. Staff Notes

Criminal event list: Utility Events

Court user filing.

- Prompt added to allow option to attach document.

21. Bond Information Utility

Criminal event list: Utility Events

Court user filing.

- Prompt added to allow bypass document attachment process when event is used only to update bond information data.

22. Demand/Request for Alibi Witness

Criminal event list: Discovery Documents

Court and Attorney filing.

- Prompt added to designate filing as “Demand” or “Request.”

23. Demand/Request for Public Authority Witness

Criminal event list: Discovery Documents

Court and Attorney filing.

- Prompt added to designate filing as “Demand” or “Request.”

24. Notice of Alibi

Criminal event list: Discovery Documents

Court and Attorney filing.

- Prompt added to designate filing as “Initial,” “Amended,” or “Supplemental.”

25. Notice of Alibi Witness

Criminal event list: Discovery Documents

Court and Attorney filing.

- Prompt added to designate filing as “Initial,” “Amended,” or “Supplemental.”

26. Discovery Response and Demand/Request for Notice of Alibi

Criminal event list: Discovery Documents

Court and Attorney filing.

- Prompt added to designate filing as “Demand” or “Request.”

Circuit – Case Flags

The following Case Flag options have been added to Circuit Courts:

- MDOC Warrant Issued
- Revocation Order TBE
- Conviction Order TBE



- Nolle Prose Order TBE
- Adjudication Order TBE
- Misdemeanor Order TBE
- Order TBE
- Justice Court Appeal
- Municipal Court Appeal
- County Court Appeal
- Case Inactive

*TBE – To Be Entered; prompts courts utilizing the flags that order(s) are outstanding on cases.

Bug Fixes

- Criminal Filing Events – Removed “Blank” -Next- screen following the case number entry screen in criminal filing events.
- Query – Fixed an issue caused by using special characters in the name search fields on the Query screen. For example, using a single quote when performing a name search using the Query screen will now yield appropriate results (e.g. O’Neal).
- Criminal Citations – The criminal citation list is now sorted appropriately by statute number.
- Public Terminal – An empty charge receipt screen will no longer display prior to viewing documents in MEC at public terminals.
- New Calendar Events Report – Fixed an issue preventing updates to user selected options when “Make these options my default” checkbox is used.
- Schedules/Settings – Using special characters in schedule text will no longer cause schedule updates to fail to save when using the Edit Schedules utility.
- Docket Report – “Blank” Count Actions will no longer display on the docket report in criminal cases.
- Docket Report – Fixed an issue that prevented court users from creating a record on appeal in sealed cases.
- Docket Report – Fixed an issue that prevented attorney & public users from making multiple selections when using the “View Multiple Documents” option.
- Docket Report – Fixed an issue that generated an error when any user attempted to generate a docket report as a PDF file (Format: PDF (paginated)).
- Docket Report – The option to transmit sealed case appeal documents to the Supreme Court electronically has been disabled.
- Criminal Cases with Multiple Defendants – Fixed an issue with the Docket Report that would display the most recently assigned judge for all defendants after one defendant case was reassigned to a different judge. Each defendant case will now display the appropriately assigned judge.



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- Bond Information Utility – Fixed an issue that prevented bond records from being deleted by court users.
 - Docket Report – Criminal cases with no plaintiff party will no longer reference the “US Attorney” party being missing from the case but instead reference the “State of Mississippi” party. This only affects criminal cases imported from 3rd party systems into MEC with no plaintiff party present.

Please contact the MEC HelpDesk at 601-576-4650 or helpdesk@mec.ms.gov with any questions or issues.



Appendix A



Figure 1.1 – New Calendar Events Report – additional report options:

MEC Civil Criminal Query EasyDocket Reports Utilities

Calendar Events Report

Case Number:

Judge
All active and inactive
Only active and assigned
Abernathy, John B.

Office
Clay Circuit Court
Desoto Circuit Court

District
15th Circuit District
16th Circuit District

Nature of Suit
0 (zero)
1 (Debt Collection)

Calendar Events
All Hearings
Allocution Hearing
Alternative Dispute Resolution
Approval of Minor Settlement

Case flags
Adjudication Order to be entered
Appeal

Case Type
Civil
Criminal

Hearing Date(s)
Set 10/8/2018 Calendar to Calendar
 Both AM PM
Time AM PM

Report Display Options

- Include docket text
- Display schedule text
- Include closed cases
- Display terminated parties
- Include terminated/continued hearings
- Show attorneys only (Civil Only)

Select Report Headers

Exclude sealed entries
 Include sealed entries
 Mask sealed entries

Sort by

Run Report Clear Make these options my default.

Additional Report Display Options

- Future Hearings
- Case Flags
- Party Text (Criminal Only)
- Bond Information (Criminal Only)
- Pending Counts/Charges (Criminal Only)
- Disposed Counts/Charges (Criminal Only)



Figure 1.2 – New Calendar Events Report – Criminal Case with additional display options:

MEC
Civil ▾
Criminal ▾
Query
EasyDocket
Report

Mississippi Electronic Courts
MISSISSIPPI CIRCUIT

JOSEPH A JUDGE, PRESIDING
HINDS - COURTROOM 1 - JACKSON

Monday, October 8, 2018

Remove Schedule from Printing

Date/Time	Case #	Style of Case	Type of Case
10/08/18 09:00 AM	25CI1:18-cr-00501-JAJ Defendant Number: 1	State of Mississippi vs Doe	N/A

Case Flags: Trial Pending

Arraignment: 10/08/2018
 Docket Call: 10/18/2018
 Status Conference: 11/07/2018
 Trial: 12/05/2018

Bond CO: (\$10000) A-One Bail Bonds, LLC

<p>Plaintiff State of Mississippi Attorney(s) No Attorneys found</p>	<p>Defendant John Doe also known as Jim Doe (Inmate - CMCF) Party Text Attorney(s) Dan Fielding</p>
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Pending Counts:
 Charge 3: 97-9-55.F - Obstructing Justice: Intimidating Judge/Juror/Witness/Attorney

Disposed Counts:
 Charge 1: 97-17-41.F - Grand Larceny
 Charge 2: 41-29-139(c)(2)(A).F - Cont. Subst.: Possession Marijuana - 30grams or less

Docket Text: Capias Returned Executed on 9/28/2018 as to John Doe. Capias Served on 9/18/2018 as to John Doe. True Bill Date 9/1/2018 as to John Doe. Arraignment set for 10/8/2018 09:00 AM in Hinds - Courtroom 1 - Jackson before The Honorable Joseph A Judge.

Schedule Text: RE: Doc #3;CAPIAS RETURNED

Number of settings on 10/08/2018: **1**



Figure 2.1 – Criminal Cases Report – additional report options:

MEC Civil Criminal Query EasyDocket Reports Utilities Search

Criminal Cases Report

Office: Clay Circuit Court, Desoto Circuit Court
 District: 15th Circuit District, 16th Circuit District
 Case types: Criminal
 Case flags: Adjudication Order T, APPEAL

Judge: All active and inactive, Only active and assigned, Abernathy, John B.
 Referral Judge: All active and inactive, Only active and assigned, Abernathy, John B.

Citation: [Dropdown]

Count Status: Pending Disposed

Filed: 9/29/2018 to 9/29/2018
 Entered: [] to []
 Closed: [] to []
 Last Filed: [] to []

Terminal digit(s): [] 2, 4-7

Sort by: Case Number

Sort by Days: [Dropdown]

Output Format: Formatted Display Data Only

Exclude sealed entries
 Include sealed entries

Run Report Clear Make these options my default. Schedule this to run [Dropdown]

Include Active Settings
 Include Last Filing Event
 Include Case Flags
 Bond Information
 Party Text
 Show Pending/Disposed Counts

Figure 2.2 – Criminal Cases Report – Criminal Case with additional display options:

MEC Civil Criminal Query EasyDocket Reports Utilities Search Logout

Criminal Cases Report

Mississippi Electronic Courts -- Mississippi Circuit
 Filed Report Period: 9/29/2018 - 9/29/2018

Case Number/ Title	Case Dates	Days Pending	Notes
25CH:18-cr-00501-JAJ State of Mississippi v. Doe State of Mississippi (Plaintiff)	Case filed: 09/29/2018	1	Office: Hinds Circuit Court - Jackson
1 - John Doe Doe, John (Defendant) (Inmate - CMCF) - Represented by Dan Fielding Bond CO: (\$10000) A-One Bail Bonds, LLC	Defendant Added on: 09/29/2018 Last Filing: Add Counts (09/30/2018) Active Settings: Arrestment: 10/08/2018 Docket Call: 10/18/2018 Status Conference: 11/07/2018 Trial: 12/05/2018	1	Presider: Joseph A Judge Case Flags: Trial Pending Pending Counts: Charge 3: 97-9-55.F - Obstructing Justice: Intimidating Judge/Juror/Witness/Attorney Disposed Counts: Charge 1: 97-17-41.F Grand Larceny Charge 2: 41-29-139(c)(2)(A).F Cont. Subst.: Possession Marijuana - 30grams or less



Figure 3.1 – Docket Report – Criminal Case with additional display options:

MEC Civil Criminal Query EasyDocket Reports Utilities Search Logout Trial Pending ^

Mississippi Electronic Courts
Mississippi Circuit (Hinds Circuit Court - Jackson)
CRIMINAL DOCKET FOR CASE #: 25CH1:18-cr-00501-JAJ
Internal Use Only
[Edit Case Data](#)
[Edit Case Participants](#)

Case title: State of Mississippi v. Doe Date Filed: 09/29/2018
Assigned to: The Honorable Joseph A Judge

Defendant (1)
John Doe Party Text
Inmate - CMC
also known as
Jim Doe
Bond Company
A-One Bail Bonds, LLC

represented by **Dan Fielding**
Mississippi supreme court test
123 Night Court Row
JACKSON, MS 39201
601-999-9999
Email: testpmec@gmail.com
ATTORNEY TO BE NOTICED

Active Settings:
Arrestment: 10/08/2018
Docket Call: 10/18/2018
Status Conference: 11/07/2018
Trial: 12/05/2018

Counts

(1) - 97-17-41.F - Grand Larceny **Count Action**
Sentencing Detail: NOLLE PROSEQUI

(2) - 41-29-139(c)(2)(A).F - Cont. Subst.: Possession Marijuana - 30grams or less
Drug Type: Cannabis
Drug Violation: Possession with Intent **Sentencing Statute**: 97-17-41.F Grand Larceny
Sentencing Detail: GUILTY PLEA ACCEPTED, Sentenced Under Section
41-29-139(c)(2)(A).F Total Time Sentenced: 5 Years, (1826 days) Time Suspended: 5
Years, (1826 days)

(3) - 97-9-55.F - Obstructing Justice: Intimidating Judge/Juror/Witness/Attorney

Plaintiff
State of Mississippi